



NOTICE of ANNUAL GENERAL MEETING

NOTICE is hereby given to the Members of the Events Industry Association (WA), in accordance with Part 6 of the Constitution, that the Annual General Meeting of Members, will be held as follows –

DATE: Wednesday 14th November 2018

TIME: 5.30pm – 6.00pm

VENUE: RAC Arena, 700 Wellington Street, Perth

Attached are the following documents –

- Meeting Agenda
- Nomination for Election to Board
- Proxy Form
- Minutes for Ratification of new Constitution – October 2017
- Minutes for 2017 Annual General Meeting

The 2018 Activities Report to Members follows separately.

Members are asked to provide support to the Board and the Association by their attendance. Should you be unable to attend, please provide an apology, preferably complete a Proxy Form and return it by Monday 12th November 2018.

After the AGM, the annual EIA Xmas function will be held in the “Backstage with Bankwest” Room at the RAC Arena. This will commence immediately following the AGM for 2 ½ hours. A special Xmas cocktail menu and beverage package has been arranged, with the cost to members (and their staff), only \$50 per person – plus a Door prize to an upcoming event. Details will be distributed shortly.

On behalf of the Board, I thank you for your time and attention and look forward to seeing you at the meeting on 14th November.

Kind regards,

Ray Bird

Ray Bird
Executive Officer
3rd October 2018

T: 0437 204 679
E: admin@eia.com.au

EVENTS INDUSTRY ASSOCIATION (WA)

NOMINATION for ELECTION to BOARD of DIRECTORS

I wish to nominate myself for election to the Board of Directors at the Annual General Meeting to be held on 14th November 2018.

NAME OF NOMINEE: _____

ORGANISATION: _____ POSITION _____

SIGNATURE: _____

NAME OF SECONDER: _____

(EIA MEMBER)

ORGANISATION _____ POSITION _____

SIGNATURE OF SECONDER: _____

ACCEPTING NOMINATION: _____

(NOMINEE SIGNATURE)

Nominees are also asked to provide an attachment containing the following –

- NAME:
- ORGANISATION:
- BIOGRAPHY: (Brief background and work history) – Maximum single A4 page
- EIA CONTRIBUTION: (What do you believe you can contribute to the EIA Board?)

Board members are expected to be actively involved by:

- Attending and contributing to monthly meetings, which are usually held at 5.30pm on the first Wednesday of every month.
- Managing and / or participating on Sub-Committees
- Attending and assisting with management of all events.

The Board comprises 12 members, 7 of whom were elected at the 2017 AGM for a two-year period. During the year there were 2 resignations and together with the remaining three positions, there will be an election for five (5) Board members. Seeking re-election for a two-year term are –

- Tony Williamson – General Manager Operations & Hospitality – Gloucester Park
- Jules Brashaw – Company Manager / Event Coordinator - JD's Fast Foods
- Freya Ayliffe – Consultant – EcoAcoustics (*who was appointed to fill a vacant position during the year*)

Completed Nomination Forms are to be lodged with the Executive Officer at admin@eia.com.au, no later than **Wednesday 17th October 2018**.

Please contact either Tony Williamson at president@eia.com.au or Ray Bird at admin@eia.com.au should any further information be required.

EIA 2018 ANNUAL GENERAL MEETING

PROXY FORM

PLEASE COMPLETE THE PROXY FORM ON YOUR LETTERHEAD AND SUBMIT TO THE EVENTS INDUSTRY ASSOCIATION (WA) at admin@eia.com.au

NO LATER THAN MONDAY 12TH NOVEMBER 2018

I, _____
(insert MEMBER'S name)
Of

(insert MEMBER'S Company and address)

Being a member of the Events Industry Association (WA) Inc

APPOINT

(insert PROXY's name)

Who is also a member of the Association, as my proxy.

My proxy is authorised to vote on my behalf at the general meeting/s (and any adjournments of the meetings) on Wednesday 14th November 2018.

Signature:
(of Member appointing Proxy)

Date:

**Minutes for the
Ratification of the new EIA Constitution
Of the Events Industry Association (WA) Inc. to be held at
Gloucester Park, Nelson Street, East Perth 6004**

1. Welcome – Cassandra Brennan
2. Welcome Tony Williamson to present the new constitution;

Motions to modify:

- Spelling Mistakes –
1st Cynthia Williamson - Moved
2nd Peter Kay

Carried

- Proxy – must be a member of the association
1st Cassandra Brennan - Moved
2nd Cynthia Williamson

Carried

Q: 2nd Vice President is that Immediate Past President or Past President – Peter Kay

A: Either

Q: If President not elected – who can fill that position – Dave Humphreys

Moved – Can be immediate Past President

1st Peter Kay – Moved

2nd Cynthia Williamson

Carried

No further Question

Move to adopt/Ratify the new 2017 Constitution

1st Daniel Ashton

2nd Jules Brayshaw

Carried

Cassandra thanked Tony and the Governance team for all of their hard work producing the new constitution.

**Minutes for the
Annual General Meeting
Of the Events Industry Association (WA) Inc. to be held at
Gloucester Park, Nelson Street, East Perth 6004**

Cassandra officially opened the meeting 6.50 pm

Cassandra welcome everyone and thank them for coming

- Welcome to Country
- Apologies –
-

Neil Watson
Colette Gibbons
Neil Campbell
Jay Still
Liz Bendon Bonney
Alan Van Neiwberg
Camille Symmonds
Ursula Alexander
Mark Wallace
Michael Scott
Sophie Parkes
Rob Figg
Kelly Downs
Jeff Georgiou
Karlie Ford
Melissa Wilson - Mitchell

Minutes of the 2016 AGM - Presented

- Business arising from those Minutes
None
- Moved that the Minutes of the 2016 AGM be accepted
1st Andrea Alexander
2nd Beth Ormsby

- Correspondence
None
- President's Report
Recognized Peter Kay and Beth Ormsby as past presidents and welcomed them to the meeting
Cassandra presented her annual report and thanked the current and outgoing committee.

Public recognition of Cynthia Williamson a long-term past and present EIA board member that is standing down this year with a parting gift of thanks.

- Financial Report
Tabled for perusal
No business arising
1st Kylie Dalton
2nd Vanessa La Rosa-Lacono
- Election of officers – everyone asked to ensure they have their nominations in as soon as possible.
- General Business
None
- Temporary closure of meeting whilst counting takes place for new 2018 Board
7.08pm - Scrutineers:
Cynthia Williamson
Janet Spellissy
Shane Thompson

7.35pm – announcement of 2018 Board

Cassandra Brennan	Returning	2 nd Yr
Tony Williamson	Returning	2 nd Yr
Jules Brayshaw	Returning	2 nd Yr
Sophie Parkes	Returning	2 nd Yr
Shane Thompson	Returning	2 nd Yr
Hugh Singe	Re-elected	
Daniel Ashton	Re-elected	
Michael Scott	Re-elected	
Darren Heath	Re-elected	
Kylie Dalton	New	
Jeff Georgiou	New	
Graham Cole	New	

Unsuccessful Nominees

Andrew Bird

Matt Staunton

(ENDS)